

SWIMMING BAY OF PLENTY CONSTITUTION 2009

RULE 1. NAME

- 1.1 The name of the Regional Association shall be SWIMMING BAY OF PLENTY INCORPORATED

RULE 2. DEFINITIONS

- 2.1 "SBOP" means Swimming Bay of Plenty.
2.2 "Board" means the governing body of Swimming Bay of Plenty.
2.3 "Administration Officer" means the person charged with the administration of the affairs of SBOP.
2.4 "FINA" means the Federation International de Natation the world governing body of swimming.
2.5 "SNZ" means Swimming New Zealand (Inc) the governing body of swimming New Zealand to which SBOP shall be affiliated.
2.6 "Member" means any person who is a member of a Club affiliated to SBOP.
2.7 "Delegate" means an official representative of a Club duly appointed in accordance with these rules
2.8 "Club" means any club affiliated to SNZ through SBOP.
2.9 "AGM" and "SGM" shall mean respectively Annual General Meeting and Special General Meeting.
2.10 "Competitive Swimmer" means a member who actively engages in competing in either inter-club, regional, national or international competitions and who has paid as part of his/her Club membership fee, the SBOP and SNZ competitive swimmer fees as prescribed from time to time.
2.11 "Club Competition" means a competition organized by a club in which competition is generally confined to members of that club.
2.12 "Inter-Club Competition" means a competition organized by a club in which members of more than one club may compete, whether as individual representatives of a club or as representatives of a club team.
2.13 "Contact Details" means the name, address, phone numbers, date of birth, and email address of a member, including specifying whether that member is a competitive swimmer.

RULE 3. THE REGION

- 3.1 SBOP shall consist of such recognized bona fide Clubs within SBOP region as are affiliated with SNZ in the manner provided by the Constitution of SNZ.
3.2 The address of SBOP shall be the address of the Administration Officer
3.3 The geographical boundaries of SBOP shall be those laid down from time to time by SNZ.

RULE 4. REGIONAL COLOURS

- 4.1 The colours of SBOP shall be Royal Blue and Gold with White.

RULE 5. OBJECTS

- 5.1 The objects of SBOP are:
- (a) To act as the local controlling society for SNZ within the geographical boundaries.
 - (b) To encourage swimming, water safety, water education, water recreation and swimming competition.
 - (c) To provide good governance for the sport of swimming.
 - (d) To ensure compliance by SBOP with SNZ and FINA's rules at all levels of swimming administration and competition.
 - (e) To regulate and promote all aspects of competitive swimming and to provide a uniform set of rules for the conduct of all swimming competitions within the region.
 - (f) To arrange, control and manage Regional Championships and competitions or delegate the right to affiliated clubs to conduct such Championships and competitions.
 - (g) To establish the criteria for selection of swimmers to represent SBOP in swimming and to select and send those eligible within such criteria.
 - (h) To provide assistance to clubs with the administration and financial management of the sport of swimming.

RULE 6. POWERS

6.1 The powers of SBOP are:

- (a) To make or adopt such Rules and Regulations as are necessary for the efficient administration of Swimming in the Region.
- (b) To prescribe Regional fees payable by Members.
- (c) To purchase, sell, lease, exchange or otherwise deal with property (whether personal or real).
- (d) To borrow and/or give security or undertakings for any borrowings, and to lend, either with or without security, where such borrowings or loans are conducive to the attainment of the objects of SBOP.
- (e) To employ staff, engage contractors or enter into engagements with providers of services.
- (f) To discipline any Member or Club.
- (g) To grant awards and bestow honours.
- (h) To delegate such of these powers as it may deem appropriate from time to time.
- (i) To do or cause to be done any action which is conducive to the attainment of the objects of SBOP.

RULE 7. MEMBERSHIP

7.1 The following persons shall be the members and will remain so as long as they consent to and shall continue to abide by any rules of the club to which they belong, of SBOP and of SNZ:

- (a) All members of clubs within the region affiliated to SNZ
- (b) All life members of SBOP

7.2 Swimming BOP Board has the right to create additional membership categories if required.

7.3 A member who does any act, or omits to do any act, which brings the sport of swimming into disrepute, or who violates any Rule or Regulation of FINA, SNZ, SBOP or his/her Club, shall render such member(s) liable to be fined, suspended in the interim, suspended or expelled by SBOP. If any member is fined, suspended or expelled by SBOP, the member shall have the right of appeal.

RULE 8. TRANSFER OF MEMBERSHIP

(see also Regulation 9.3: Trophies)

8.1 A member may only be a competitive swimmer for one club at any one time.

8.2 Any member of a club desiring to transfer to another club shall, through the club they are transferring from, forward to SBOP's Administration Officer a completed 'Application to Transfer' form, together with a certificate from the club that certifies the member is not financially indebted thereto.

Where the transfer is to a club within the region, SBOP shall forward the approved transfer to the new club the member is transferring to.

Where the transfer is to a club outside the SBOP region, SBOP shall forward the approved transfer to that regional association.

8.3 Notwithstanding Rule 7.1 and Rule 9.1 of these rules, competitive swimmers shall be deemed to be non-financial members of their club until a transfer has been completed in accordance with these rules, or they have not renewed their annual membership for two (2) consecutive years.

8.4 Any member under suspension, or awaiting a hearing for an offence capable of having a period of suspension imposed, is ineligible for transfer.

8.5 For transfers of competitive swimmers only, the transfer shall become effective immediately once the transfer has been approved by the regional association(s). If a swimmer transfers again within three months there will be a sixty (60) days stand down period before being eligible to represent their new club. During the 60 days period the transferring swimmer may continue to represent the club transferred from, or choose to be unattached from any club. The competitive swimmer will remain a member of the regional association of the club they are transferring from during the 60 days period.

RULE 9. TERMINATION OF MEMBERSHIP

9.1 A Member may terminate his/her membership of SBOP by giving his/her club notice in writing of his/her resignation. Such resignation will not relieve the person of the obligation to pay membership fees due for the year in which he/she resigns. If a Member has his/her membership suspended or terminated in accordance with these Rules, he/she will remain liable to pay his/her membership fees in respect of the year in which his/her membership has been terminated.

RULE 10. CLUBS

- 10.1 A club will only be recognized by SBOP if upon application it is granted affiliation to SNZ.
- 10.2 A club will be eligible to be affiliated if upon application it can demonstrate that it:
- (a) Has a membership of 50 members.
 - (b) Has adopted rules providing for:
 - (i) Its affiliation to SBOP
 - (ii) Its agreement to be subject to and observe the Constitution, Rules and Regulations of FINA, SNZ and SBOP
 - (iii) Its agreement to meet its financial obligations under those Rules including the agreement to collect in addition to its own membership fees, the fees of SBOP and SNZ and to promptly pay them as levied and directed from time to time.
 - (iv) In the event of its being wound up, all surplus assets of the club after providing for the payment of its liabilities and expenses, to be transferred to and become the property of SNZ unless these assets are specified in the club's constitution to become vested in a local or regional swimming organization on a winding up.
- 10.3 A club wishing to affiliate to SNZ shall make application to the Administration Officer of SBOP.
- 10.4 A club must, before adopting them as rules of the club, submit its proposed rules to the Board for approval
- 10.5 The affiliation of any club shall operate as an agreement binding such club and all of its members to abide by the Constitution, Rules and Regulations of FINA, SNZ, and SBOP and to accept and enforce all decisions and directions made by SNZ and or SBOP.
- 10.6 A club that fails to pay to SBOP fees or levies as they fall due will be liable for disaffiliation or suspension. During any period of suspension of any club, swimmers who remain members of that club will be ineligible to compete in events conducted under the Constitution of SNZ or SBOP.

RULE 11. TERMINATION OF CLUBS

- 11.1 Any club may resign from SNZ by giving written notice of such intention to the Administration Officer. Such club shall continue to be liable for all affiliation and other fees and other moneys due or accruing due to SBOP or SNZ and unpaid at the date of such resignation.
- 11.2 Any club may by resolution of the Board meeting be struck off the list of Clubs affiliated to SBOP where such club:
- (a) Has ceased to pay fees in respect of members; or
 - (b) Has committed a breach of the Constitution of SNZ or SBOP, or permitted or condoned any breach thereof by any of its members.
- 11.3 Any club, which does any act, or omits to do any act, which brings the sport of swimming into disrepute or which violates any Rule or Regulation of FINA, SNZ or SBOP, shall render such violating club liable to be fined, suspended in the interim, suspended or expelled by SBOP. If any club is fined, suspended or expelled by SBOP, the club shall have a right of appeal.
- 11.4 In the event of the dissolution of a club, or in the event of a club through any other cause ceasing to exist, the funds and property thereof, after the discharge of all its liabilities shall be handed to the SBOP Board to be disposed of, as the Board shall determine unless these assets are specified in the club's Constitution to become vested in a local or regional swimming organization on a winding up. In no event shall the surplus assets of a club be divided amongst the members thereof nor shall the members of the club have any beneficial interest therein.

RULE 12. FEES

- 12.1 Each competitive swimmer shall pay the annual fees set by SNZ and notified to clubs. The fees shall be forwarded to SBOP by the club within 14 days of the competitive swimmer joining the club or renewing membership, and prior to participation in swimming competitions.
- 12.2 A member will be ineligible to participate in any swimming competitions conducted by any club, SBOP or SNZ if he/she has not paid his/her club, SBOP and SNZ fees.
- 12.3 If any club fails to pay fees collected from members to SBOP, the Board may suspend the club until such fees are paid and/or impose such penalty as determined by the Board.
- 12.4 Every club shall remit to SBOP and SNZ the contact details of every member of their club no later than 14 days after joining or renewing membership.

RULE 13. SWIMMING BAY OF PLENTY BOARD

- 13.1 The Board will govern SBOP.
- 13.2 The Board shall comprise of 9 members all of whom shall be elected at the AGM
- (i) A President
 - (ii) A Vice-President
 - (iii) 7 (seven) Ordinary members
- 13.3 In the event of any of the elected positions becoming vacant the Board may co-opt a replacement to fill the vacancy until the next AGM.
- 13.4 The Board shall have the powers to appoint officers, including the following: Administration Officer; Carnival Secretary; Registrar; Records Officer; Recorder; Officials Convener; Technical Convener; Awards Convener and Coach Representative
- 13.5 Duties of Officers are:
- (a) PRESIDENT shall preside at all Annual General Meetings, Special General Meetings, and any social functions of the Region.
 - (b) VICE-PRESIDENT shall assist the President at all times and shall represent the President in his/her absence.
 - (c) ADMINISTRATION OFFICER shall attend all meetings of the Board and Region; keep a record of all proceedings and transactions; conduct the correspondence of the Board; keep a record of all income and expenditure; prepare and submit annual financial statements to the AGM of the Region; undertake all other duties as directed by the Board.
 - (d) CARNIVAL SECRETARY shall receive entries for Regional fixtures and with the assistance of the swim sub-committee take responsibility for the administration of Regional fixtures.
 - (e) TREASURER shall, when such appointment is made, assume the financial duties prescribed to the Administration Officer.
 - (f) RECORDER shall keep a register of the certified times recorded by the Region's competitive swimmers at all Regional, Inter-Region and other Regions' carnivals, and National and International competitions; enter Regional swimmers and relay teams at National meets; select teams for Inter-Region meets.
 - (g) RECORDS OFFICER shall maintain an up-to-date register of SBOP records.
 - (h) OFFICIALS CONVENER shall compile a list of Officials available to act at Regional and Inter-Club competitions.

RULE 14. POWERS OF THE BOARD

- 14.1 The Board shall exercise all of the powers of SBOP other than those required to be exercised in General Meetings.
- 14.2 In particular the Board shall have the power:
- (a) To sanction any club or member in accordance with the Constitution.
 - (b) To delegate any of its powers or functions to any person or committee it deems fit to appoint.
 - (c) To act as an Appeals Body as set out in these Rules.
 - (d) To interpret any SBOP Rule or any definition contained therein and such decision shall be final.
 - (e) To add, rescind or amend any Regulations subject to prior consultation with clubs at a properly convened meeting of delegates.

RULE 15. MEETINGS OF THE BOARD

- 15.1 The Board shall from time to time meet at the request of the President, who shall give at least seven days notice in writing of such meeting. A Board meeting may also be summoned upon the requisition in writing, of at least three members of the Board, and giving at least seven days notice of such a meeting date.
- 15.2 The President, or, in his or her absence, the Vice President, shall preside as chairperson at all Board meetings. If both are absent, the Board shall elect a chairperson.
- 15.3 A quorum of the Board shall be 6 members of the Board.
- 15.4 All elected members of the Board shall have one vote. The Administration Officer and any other person in attendance shall not be entitled to a vote.
- 15.5 In the case of equality of votes, the presiding chairperson shall have a deliberate and a casting vote.

- 15.6 Board members shall be entitled to vote by proxy at a Board meeting, provided such proxy is a specific proxy giving directions to another Board member present as to how that member's vote is to be exercised on a specific item or items in the agenda
- 15.7 Any registered SBOP member shall be entitled to attend all meetings of the Board.
- 15.8 Minutes of all Board meetings shall be taken and promptly distributed after all meetings to every Board member, Life Member and club.

RULE 16. FINANCIAL ADMINISTRATION

- 16.1 The Board shall be responsible for the control and investment of all funds of SBOP and the proper administration of all property of SBOP and shall where appropriate take external advice on matters relating to financial management and the administration of the other assets and liabilities of SBOP.
- 16.2 Two members of the Board appointed for that purpose should authorize all payments.
- 16.3 No money shall be paid except pursuant to a resolution of the Board.
- 16.4 The financial year for SBOP shall be 1st May to 30th April of the following year.

RULE 17. DISCIPLINARY ACTION

- 17.1 If any club or member transgresses these Rules or the Rules of SNZ or the Rules of FINA, the Board may suspend, expel, impose such penalty, or requirement as determined by the Board, or in some way materially and/or detrimentally affect a club or member.
- 17.2 The Board shall give notice in writing of its decision to the club, member and SNZ

RULE 18. APPEALS

- 18.1 Any member or club shall be entitled to appeal to the Board against any decision of any club or SBOP which involves suspension, expulsion, imposition of a penalty, or in some other way materially and/or detrimentally affects a member or a club.
- 18.2 To be entitled to appeal, the appellant shall within 14 days of the date of the decision the appellant wishes to appeal against, give notice in writing to the Administration Officer of:
- (a) the details of the decision appealed against
 - (b) the date of that decision and the person or body who made it
 - (c) the grounds of the appellants appeal
- and shall lodge with the Administration Officer the applicable appeal fee, as prescribed by the Board from time to time.
- 18.3 The Administration Officer will within seven days of receipt refer the notice of appeal to both the person or body against whose decision the appeal is made, and to the Board.
- 18.4 The filing of such an appeal to the Board shall operate as a stay of the decision appealed against pending the determination of the appeal by the Board.
- 18.5 The Board will regulate its own procedures for the adjudication of any appeal including prescribing to the parties its requirements as for evidence and submissions, and the date, time and place of hearing. The Board will at all times observe the principles of natural justice.
- 18.6 The Board will at the conclusion of the appeal have the unfettered discretion to either in whole or part confirm, amend, overturn or substitute any decisions of its own for that appealed against.
- 18.7 The parties shall be notified in writing of the decision of the Board as soon as reasonably practicable after that appeal decision is made.

RULE 19. ANNUAL RETURNS

- 19.1 All clubs shall provide to the Administration Officer not later than the 31st day of May in each year:
- (a) a copy of its annual report
 - (b) a copy of its annual financial statements that have been approved by its members at a general meeting.
 - (c) the names and addresses of its delegates; and
 - (d) the names, addresses and telephone numbers of its officers.
- 19.2 If any club fails to file its annual return by the due date the Board may suspend the club and its members until it has complied and/or impose such penalty or requirement as determined by the Board.

RULE 20. REPRESENTATION AT GENERAL MEETINGS.

- 20.1 Each club affiliated to SNZ via the Region shall be entitled to Representation at the Special and Annual General Meetings of SBOP, and shall have voting rights:
- (a) Clubs with less than 100 members: one delegate
 - (b) Clubs with 100 members or more: two delegates.
- 20.2 Each such delegate shall be present to be entitled to vote.
- 20.3 Delegates shall be members of the clubs which they represent.

RULE 21. QUORUM

- 21.1 The quorum for any General or delegates meeting shall be the presence in person of at least 60% of the members entitled to vote.
- 21.2 If after 30 minutes elapsing from the appointed time for commencement of the meeting there is not a quorum, the meeting shall stand adjourned to the same time and same place 14 days later. The Administration Officer shall notify the Board and clubs of such adjourned date, time and place. Those present and entitled to vote at the subsequent meeting shall constitute a quorum.

RULE 22. VOTING AT GENERAL MEETINGS

- 22.1 Elected members of the Board and Delegates will alone be entitled to move or second motions and vote thereon at any General Meeting. If an elected member of the Board is also the official delegate of his/her club, then he/she shall only be entitled to one vote.
- 22.2 Voting shall be on the voices save where a vote is challenged a show of hands may be taken. When demanded by two or more delegates representing different clubs a division shall be taken. In all cases of a division, the voting shall be recorded in the Minutes.
- 22.3 In the case of equality of votes, the presiding chairperson shall have a deliberative and casting vote.

RULE 23. PROXIES

Any club affiliated to SBOP will be allowed to vote by proxy at the AGM or SGM if its delegate is unable to attend. The proxy must be a specific proxy with nominated instructions to the proxy holder as to how to vote. Voting by non-specific general proxies will not be permitted. A delegate wishing to vote by proxy will give his proxy voting instructions to the President at least two days in advance of the meeting and the President or his/her nominee shall exercise the delegates proxy in accordance with the delegates written instructions. Club delegates only can vote by proxy.

RULE 24. NOTICE OF ANNUAL GENERAL MEETING

- 24.1 Notice of the AGM shall be given to the Secretary of each club not less than 70 days before the AGM:
- (a) Specifying the date, time and place of the AGM;
 - (b) Calling for nominations for the elected members of the Board.
 - (c) Calling for notices of any motions, constitutional amendments, or other business required to be actioned at the meeting.
- 24.2 All nominations shall be made by a club or any registered member of SBOP and signed by the nominee who must be a member of SBOP.
- 24.3 All nominations, notices of motion and notices of constitutional amendments must be received by SBOP not later than 40 days prior to the AGM.
- 24.4 All clubs shall receive copies of the annual report and the agenda for the AGM 14 days prior to the AGM.

RULE 25. ANNUAL GENERAL MEETING

- 25.1 The Annual General Meeting of SBOP shall occur on or before the 31st day of July in each year.
- 25.2 The President, or in the absence of the President, the Vice-President, shall preside over the Annual General Meeting. If both are absent, those present and entitled to vote at the AGM shall elect a Chairperson.

- 25.3 The business of the annual general meeting shall be:
- (a) To receive apologies for absence and to verify proxies
 - (b) To call the roll of delegates
 - (c) To confirm the Minutes of the previous AGM
 - (d) To table Annual Reports and Financial Statements from Clubs
 - (e) To receive the Annual Report and Financial Statements for the year ended 30 April
 - (f) To receive the reports from the various sub-committees
 - (g) To appoint two scrutineers
 - (h) To elect the Board
 - (i) To set membership fees for the next financial year
 - (j) To consider all motions, notice of which has been previously given
 - (k) To deal with other general business, which can properly be considered.
- 25.4 Where nominations for the elected members of the Board, exceed the number of positions, election shall be by secret ballot and the highest polling candidate shall be elected. Two scrutineers shall be appointed and shall announce the result.
- 25.5 A copy of the annual reports and Financial statements and names of elected members of the Board shall be forwarded to SNZ .

RULE 26. SPECIAL GENERAL MEETINGS

- 26.1 The Board may convene a SGM on its own motion.
- 26.2 The Board shall call a SGM upon receiving a requisition signed by three or more Board members, or not less than three clubs.
- 26.3 Where a SGM is requisitioned it shall be convened within four weeks of receipt of the requisition.
- 26.4 At least two weeks written notice of a SGM shall be given to clubs.
- 26.5 Such notice shall specify the time, date, place and business of the SGM.
- 26.6 The rules relating to attendance and voting at the AGM shall apply to the SGM.
- 26.7 Where, in the opinion of the Board, the calling of a SGM is deemed undesirable because of content, time and/or expense, (other than one requisitioned by not less than 50% of the Region's clubs) it shall be competent for the Board to conduct the business of that SGM by postal ballot.
- 26.8 At least 20 days notice in writing of the resolution(s) to be voted upon shall be given to all clubs and to all elected members of the Board.
- 26.9 Voting in a postal ballot shall be on the same basis as a ballot conducted at an AGM. Two scrutineers shall be appointed by the Board, one of whom shall be a member of the Board, the other shall be a Life Member of the Region. The scrutineers shall be responsible for counting votes cast in a postal ballot and determining the result.

RULE 27. ALTERATION OF RULES

- 27.1 These rules shall not be added to, rescinded or amended, save at the AGM or an SGM called for that purpose.
- 27.2 Notice of any proposed alteration of the rules of SBOP shall be given in writing to the Administration Officer of SBOP not less than 40 days before the AGM or within a notice of requisition to convene a SGM to consider such alterations.
- 27.3 Any amendment or rescission of the Rules, or any new Rule enacted shall be submitted to SNZ and the Registrar of the Incorporated Societies.
- 27.4 The Administration Officer shall set out the effect of the proposed alterations in the agenda for the AGM or in or in any notice convening a SGM.
- 27.5 No motion to amend or rescind any Rule, or to enact any new Rule shall be declared carried unless the votes in favour thereof shall be at least three-fifths of the total votes cast.
- 27.6 The amendment, or rescission of the rules of the region, or any new rule enacted shall be deemed to be in full force and effective upon approval of the members.
- 27.7 The Private Pecuniary Advantage and/or the Winding-up rules shall not be replaced or altered without the approval of the Inland Revenue Department.

RULE 28. DELEGATES MEETINGS

- 28.1 SBOP may hold two (2) delegates meetings annually.
- 28.2 Notice shall be given to each club not less than 30 days before the delegates meeting:
 - (a) Specifying the date, time and place of the delegates meeting; and
 - (b) Calling for items of general business
- 28.3 Items of General Business must be received by SBOP 21 days prior to the delegates meeting.
- 28.4 All clubs shall receive copies of the agenda for the delegates meeting 14 days prior to the delegates meeting

RULE 29. AWARDS COMMITTEE

- 29.1 There shall be an Awards Committee of three appointed members, who are either Life Members or Service Award holders of SBOP, plus the President, Immediate Past President and Administration Officer (ex officio), They shall govern Life Membership, Honours, Service Awards and Certificates of Recognition.
- 29.2 One Awards Committee member shall retire by rotation annually and be eligible for re-appointment.
- 29.3 Appointments to the Committee shall be the prerogative of the Board. If a position becomes vacant out of rotation, the Board shall appoint a replacement.
- 29.4 All nominations for SBOP awards shall be made to the Administration Officer no later than the 1st Day of March in any year.
- 29.5 Nominations may be made by the Board, a club or a member and shall set out the background of the nominee in support of such nomination.
- 29.6 The Awards Committee shall:
 - (a) Receive and consider all nominations for SBOP awards;
 - (b) Consider a person for an award on its own nomination;
 - (c) Keep confidential all nominations for awards and any representations in support of those nominations.
 - (d) Strictly guard the status of all awards.
 - (e) Make any enquiries it chooses in any manner it thinks fit concerning the matters before it.
 - (f) The committee shall announce its awards recipients at the Regional Awards Presentation Function.

RULE 30. CRITERIA FOR AWARDS

30.1 LIFE MEMBERSHIP

- (a) Extended outstanding and exceptional service to SBOP including:
 - (i) Active membership of the Region for at least 21 years. Long service in itself is not a qualification for the award;
 - (ii) Consistency of initiative beyond the ordinary and normal;
 - (iii) Quality of service over and above routine service to a Club
 - (iv) The conferring of benefits on the sport beyond those accrued by normal performance.
- (b) The Board may nominate to life membership, any person who in the opinion of the Board has rendered conspicuous service over a long period of time.
- (c) A Life Member of SBOP shall not, unless otherwise qualified, have the right to vote on matters before SBOP, but shall have the right to speak and to move and second motions.
- (d) A Life Member of SBOP shall have the right of entry free of charge to all SBOP activities held within SBOP region under the Rules of SNZ.

30.2 HONOURS AWARD

- (a) Five years after receiving the Service Award, provided that the person has continued throughout that period to give outstanding service to the sport.
- (b) Honours may be continued for a lesser period, on the initiative of the Awards Committee to Service award holders for outstanding service.

30.3 SERVICE AWARD

Active membership of SBOP or Club rendering a quality of service over a minimum period of ten years.

30.4 **CERTIFICATE OF RECOGNITION**

At the sole discretion of the Awards Committee, certificates of recognition may be granted to any person, persons, group or Club within the SBOP Region who has contributed exceptional service to any aspect of swimming during the past season or over a number of seasons. Nominations may be submitted to the Administration Officer by a member of any affiliated club within SBOP Region or any member of the Board by 1st March each year, or by any member of the Awards Committee. The nominee does not have to be a registered member of SBOP

30.5 **NOMINATION:**

A candidate for a SBOP or New Zealand award, for Life Membership, Honours award and Service Award, must be lodged with the Administration Officer no later than 1st March of each year. Nominations are to be in writing, setting out the grounds on which such nominations are made. The Life Membership and Awards Committee may take the initiative regarding nominations.

RULE 31. PRIVATE PECUNIARY ADVANTAGE

31.1 No member (or person associated with a member) of SBOP, shall derive any income, benefit or advantage from SBOP where they can materially influence the payment of income, benefit or advantage except where that income, benefit or advantage is derived from professional services to SBOP rendered in the course of business charged at no greater than current market rates or interest on money lent at no greater rates than current market rates.

RULE 32. WINDING UP

32.1 In the event of the disbanding or winding up of SBOP, the property of SBOP shall be realized and the proceeds shall be invested in SNZ as trustee until SBOP is re-formed when such proceeds shall be returned to SBOP

RULE 33. RECORDS

(see also Regulation 8: SBOP Records)

To be eligible to hold a SBOP record a swimmer must be a member of SBOP.

RULE 34. COMMON SEAL

The common seal of SBOP shall be held by the Administration Officer and shall only be affixed pursuant to a resolution of the Board and shall be witnessed by two Board members.

SWIMMING BAY OF PLENTY REGULATIONS 2009

Regulation 1: DEFINITIONS

- 1.1 As per Rule 2 of the Constitution of Swimming Bay of Plenty (Inc). In particular:-
“Member” means any person who is a member of a Club affiliated to SBOP.
“Club” means any Club affiliated to SNZ through SBOP.
“Competitive Swimmer” means a member who actively engages from time to time in competition in either inter-club, regional, national or international competitions, and who has paid as part of his/her club membership fee, the SBOP and SNZ competitive swimmer fees as prescribed from time to time.
“Club Competition” means a competition organized by a club, in which competition is generally confined to members of that club.
“Inter-Club competition” means a competition organized by a club, in which members of more than one club may compete, whether as individual representatives of a club, or as representatives of a club team.
- 1.2 “Region” and “Regional” mean Swimming Bay of Plenty (Inc) and the region administered by SBOP.

The following Regulations provide basic rules for Regional Competitions. While recognizing that some may be adjusted for competitions within a Club, SBOP recommends all clubs to adhere to these Regulations and those of SNZ and FINA as closely as possible.

Regulation 2: SNZ COMPETITIONS

- 2.1 Nomination for entry to SNZ Competitions may be made by Clubs for members who have achieved the conditions and criteria set by SNZ.
- 2.2 Nominations for entry must be made to SBOP Regional Recorder in the manner specified by the Board.
- 2.3 Clubs will be responsible for their members' costs.

Regulation 3: TRAVEL TO NATIONAL AND INTER-REGION COMPETITIONS

- 3.1 It is the responsibility of the clubs to arrange travel/accommodation for their members attending National Competitions.
- 3.2 All clubs must advise the region of their members' travel and accommodation arrangements, including contact telephone numbers.
- 3.3 The Region will appoint a Team Manager Poolside (TMP) for each National Competition and Inter-Region Meet. The TMP shall fulfil all duties as directed by the Board and the meet control.
- 3.4 Club Teams personnel shall be under the control of the Region's TMP during session times at the meet.
- 3.5 The TMP shall be any registered member, provided that person is not a competitor or Official at the meet.
- 3.6 All clubs competing at the meet may be required to contribute to the cost of the poolside management on a basis to be determined by the Board

Regulation 4: LOCAL COMPETITONS

- 4.1 All inter-club competitions shall be under the control of SBOP
- 4.2 Before a club may hold any inter-club competition it must apply to the Board for permission. The Board shall grant or decline such application as it seems fit and in granting permission may impose conditions.
- 4.3 A delegates meeting shall consider and approve the allocation of carnival dates for the ensuring year. Such dates will be announced at the Region's Annual General Meeting. Carnival dates shall be allocated as follows:
- (a) National and Region Meets shall have preference to all dates available, provided they are in the best interest of the swimmers.
 - (b) Each club shall be allowed one Inter-Club carnival during the summer season 1st October to 31st March.

Any carnival that is a National or Region fixture may be held in addition to this one carnival. Clubs may apply to hold additional carnivals if dates are available.

- (c) Clubs may also apply for one Inter-Club carnival during the winter season 1st April to 30th September.
- (d) No club shall hold a carnival on the same weekend (ie: Friday p.m. – Sunday p.m.) as any other club.
- (e) In cases of dispute the Board shall decide the dates in question.

Regulation 5: SWIMMING BAY OF PLENTY CHAMPIONSHIPS

5.1 SBOP shall annually conduct the following Championship meets:

- Regional Short Course Championships (SC)
- Regional Long Course Championships (LC)
- Regional Long Distance Championships (LD)
- Regional Relays Championships
- Regional Open Water Championship

Events, age-groups and relevant criteria for each Championship meet shall be as prescribed by the Board from time-to-time. The Board may set qualifying standards for any or all Championship events.

The Board shall choose the date of and location for the Open Water Championship; to be swum by male and female as an open 5km timed-final.

5.2 SBOP shall annually publish a schedule of dates and venues for all Regional Championships with programmes of events and meet criteria.

5.3 All SBOP Championships shall:

- (a) be swum according to FINA Swimming Rules;
- (b) be conducted in accordance with SNZ Regulations where appropriate.

5.4. In lieu of conducting any Championships itself, The Board may delegate to another party the right to conduct such championships. SBOP reserves full authority over all Regional Championships whether conducted by the Region or other party.

Regional LC Championships may be divided into two separate fixtures:

- (i) Junior LC Championships confined to swimmers aged 12 years and under:
- (ii) Senior LC Championships confined to swimmers aged 13 years and over.

In the event that Senior Championships are merged into a 3-Regions Championship in conjunction with Taranaki and Waikato Regions, the respective dates for the fixtures shall be:

- (a) SBOP Regional Junior LC Championships commencing on the first Saturday in December;
- (b) 3-Regions Senior LC Championships commencing on the date agreed to by the three regions.

5.5 Where Championship titles are awarded by age, the age of the competitor shall be as at the first day of competition. A competitor shall compete only in the age-group he/she is eligible, except at Regional Relays Championships where a competitor may swim up in age but must remain in that group for the entire meet.

5.6 A competitor at Regional Championships must be a financial member of SBOP, or a visitor who is a financial member of a club affiliated to SNZ or other FINA swimming members.

5.7 Entry to Regional Relays Championships shall be confined to teams from SBOP clubs.

5.8 Clubs shall submit entries for their members. No individual entries are permitted.

5.9 Entry Fees shall be set by the Board. A surcharge of ten cents (10c) will be added to entry fees for all Regional Championship events. The surcharge shall be donated to the "NZ Swimming Trust".

5.10 Clubs will be responsible for payment of their members' entry fees.

5.11 A maximum number of two (2) visitors may progress to finals in any one event, with the following exceptions:

- (a) If extra lanes are vacant
- (b) In timed-finals where there is no limit on visitors.
- (c) At Regional SC Championships where there is no limit on visitors in finals.
- (d) At Regional LC Championships when the Championships are combined with other regions.

- 5.12 If a club holds time-trials for the purpose of satisfying qualifying standards, such time-trials shall be conducted by individuals competent to start events, judge strokes and record times.
- 5.13 In addition to the Regional Championships, SBOP may conduct, or authorize to conduct, other competitions as it shall determine.
- 5.14 No club shall employ or permit to be employed the term championships in respect to any competition other than a club championship without the approval of the Board, nor, without the prior approval of the Board, shall any description be applied to any race or any device or advertisement employed that will or may convey the impression that any event is a SBOP Championship
- 5.15 The Records Officer will keep a register of SBOP Championship Race Records. If a race record is set in both the heats and finals, the fastest time only is eligible.

Regulation 6: ELIGIBILITY TO COMPETE

(see also SBOP Rule 8: Transfer of Membership)

- 6.1 A competitive swimmer will not be eligible to compete in a representative competition unless he/she:
 - (a) is a current member of SBOP and SNZ; and
 - (b) has first paid his/her membership fees to his/her club, including the SBOP and SNZ competitive swimmer fees; and
 - (c) has first paid any other fees or costs prescribed by SBOP and SNZ, including the fee or cost to travel to, be accommodated at, and compete in a past or future representative competition.
- 6.2 At Regional competitions, the Region shall permit registered members other than competitive swimmers, to compete in relay races, but no others.
- 6.3 At Inter-Club competitions, a club may permit registered members other than competitive swimmers, and/or non-members to compete in relay races and individual races up to 50 metres, but no others.
- 6.4 At Club competitions, which are generally confined to own members, a Club may permit other clubs' members and non-members to compete.

Regulation 7: SELECTION OF SWIMMING BAY OF PLENTY TEAMS

- 7.1 The Board shall:
 - (a) recommend the criteria for selecting swimmers and the Recorder shall select swimmers according to that criteria;
 - (b) determine to which competitions it shall send SBOP teams;
 - (c) appoint Coaches and Team Managers.
- 7.2 Selected swimmers may be required to pay costs.
- 7.3 Swimmers shall complete a Code of Conduct.

Regulation 8: SWIMMING BAY OF PLENTY RECORDS

(see also SBOP Rule 33: Records)

- 8.1 SBOP shall maintain a register of all Regional short-course and long-course individual and relay records for metric distances. An historical register will be retained of records for yards distances standing as at 30 June 2004.
- 8.2 SBOP Records will only be accepted when times are recorded by automatic timing, or semi-automatic timing in the event of an automatic timing system malfunction, and shall be recognized to one-hundredth (100th) of a second. Swimmers will be recognized as joint holders of the record when more than one has the same time.
- 8.3 The Regional Records Officer will endeavour to automatically action applications for records from Regional and Inter-Club meets, however, it is the club's responsibility to ensure the Records Officer is aware of the record.
- 8.4 The Regional Records Officer will automatically action applications for Regional records from National Championships, other Region's Championships and meets held outside New Zealand, however, it is the club's responsibility to ensure the Records Officer has been advised of the swimmer's attendance at these meets.
- 8.5 All records must be made in scratch competition under the control of the required complement of Regional qualified officials (namely referee, starter, judge of stroke and timekeepers) and conducted according to FINA swimming rules.

- 8.6 No performance by a member shall be recognized as a record until the Board or its appointed committee has approved the record.
- 8.7 The first swimmer in a relay event may establish a record for an individual record distance. The individual performance shall not be nullified by any team disqualifications for violations after the record is achieved.
- 8.8 Backstroke, Breaststroke, Butterfly, and Individual Medley records cannot be set in Freestyle events
- 8.9 A swimmer may establish a record for an intermediate distance within an individual record distance. The swimmer must successfully complete the entire distance for the record to be accepted.
- 8.10 The best time in the event on the day will be the only time recognised as a record.
- 8.11 The age of the swimmer shall be his/her age at the date of the swim, regardless of which age category the swimmer contests.
- 8.12 SBOP short-course and long-course records will be recognised for males and females Open and Age Groups as follows:

50m	Free	Bk	Br	Fly		9/U	10	11	12	13	14	15	16	17	18/O	Open
100m	Free	Bk	Br	Fly		9/U	10	11	12	13	14	15	16	17	18/O	Open
100m	(short-course only)				IM	9/U	10	11	12	13	14	15	16	17	18/O	Open
200m	Free	Bk	Br		IM	9/U	10	11	12	13	14	15	16	17	18/O	Open
200m				Fly		10/U	11	12	13	14	15	16	17	18/O	Open	
400m	Free					9/U	10	11	12	13	14	15	16	17	18/O	Open
400m					IM	10/U	11	12	13	14	15	16	17	18/O	Open	
800m	Free					9/U	10	11	12	13	14	15	16	17	18/O	Open
1500m	Free					9/U	10	11	12	13	14	15	16	17	18/O	Open

- (a) relay team records for males and females as follows:
 - 4 x 50m Free: 12/U 15/U 18/U Open
 - 4 x 100m Free: Open
 - 4 x 200m Free: Open
 - 4 x 50m Medley: 12/U 15/U 18/U Open
 - 4 x 100m Medley: Open
- (b) Short Course Records in 25m Pools only.
- (c) Long Course Records in 50m Pools only.
- (d) Open records are open to all members
- (e) Best times will only be recorded for both open male and open female in 5km, 10km and 25km Open Water swims.

Regulation 9: GENERAL TROPHIES

- 9.1 All trophies remain the property of Swimming Bay of Plenty.
- 9.2 Winners of trophies must be current registered members of SBOP (“The Norman Honour Award” and the “Jeffs Family Trophies” excepted).
- 9.3 All awards or trophies of the Region, which are for annual competition, must be returned on request. Any member who has won or been awarded a trophy and is transferring from Bay of Plenty to another Region must, prior to leaving the Region, return the trophy to the Administration Officer.
- 9.4 **The following trophies are awarded annually by the Awards Committee:**

THE NORMAN HONOUR AWARD

To be awarded annually to any person, persons, group or club within the Region who has contributed exceptional service to swimming during the past season. Candidates can be nominated by any club within the Region, by any registered member or by the Regional Awards Committee. Nominations with citation shall be forwarded to the Regional Administration Officer by the 1st of March each year. The nominee does not have to be a registered member of Swimming Bay of Plenty.

STEVE HUGHES MEMORIAL TROPHY

To be awarded annually to a SBOP registered official, administrator or non-professional coach for exceptional service to swimming in the previous season. Candidates can be nominated by any club within

the Region, by any registered member or by the Regional Awards Committee. Nominations with citation shall be forwarded to the Regional Administration Officer by the 1st March each year.

LIFE MEMBERS TROPHY - SWIMMER OF THE YEAR

To be awarded annually to a SBOP swimmer, having regard not only to swimming ability and performance, but also to services to the sport and character. Candidates can be nominated by any club within the Region or by the Regional Awards Committee. Nominations from clubs with citation shall be forwarded to the Regional Administration Officer by the 1st May each year.

PERI SAVAGE MEMORIAL TROPHY - JUNIOR SWIMMER OF THE YEAR

To be awarded annually to a SBOP swimmer aged 12 years and under as at date of the New Zealand Junior Championships. Consideration shall be given to achievements within and outside the Region. Candidates can be nominated by any club within the region or by the Regional Awards Committee. Nominations from clubs with citations shall be forwarded to the Regional Administration Officer by the 1st May each year.

RM WEBB TROPHY

To be awarded annually to the Most Improved SBOP swimmer aged 11 years and under as at date of the New Zealand Junior Championships. The swimmer, male or female, is not to have previously qualified for any National Meets. Consideration shall be given to improvement in all swimming activities, character, diligence and poolside etiquette. Candidates can be nominated by any club within the region or by the Regional Awards Committee. Nominations from clubs with citation shall be forwarded to the Regional Administration Officer by the 1st May each year.

9.5 The following SBOP Trophies are available for competition:

BALFOUR CUP

To be awarded annually to the club gaining the most points at the Regional LD and LC Championships. Points will be awarded on the basis of 11,8,6,5,4,3,2,1 for swimmers in each age group in finals and timed finals. The same points will be awarded to clubs making the finals of the relay championships. Points at the lower end of the points scale will be removed in line with the number of lanes being used. Points will not be awarded for open events in the Regional Championships. In the case of a tie for first place each club will hold the cup for six months.

ANNE MARIE ANDRESEN MEMORIAL TROPHY

To be awarded annually to the competitor gaining most points in the events at the Regional LD and LC Championships. Points will be awarded on the basis of 11,8,6,5,4,3,2,1 for each age group in Finals and Timed Finals. Points will not be awarded for Open events.

TRUSTBANK BAY OF PLENTY TROPHY

To be awarded annually to the first SBOP Swimmer in the Women's Open 50m Freestyle event at the Regional LC Championships.

TRUSTBANK BAY OF PLENTY TROPHY

To be awarded annually to the first SBOP Swimmer in the Men's Open 50m Freestyle event at the Regional LC Championships.

WORDSWORTH TROPHY

To be awarded annually to the first SBOP Swimmer in the Women's Open 100m Freestyle event at the Regional LC Championships.

LINDSAY TROPHY

To be awarded annually to the first SBOP Swimmer in the Men's Open 100m Freestyle event at the Regional LC Championships.

CARLTON CUP MEDLEY TROPHY

To be awarded annually to the first SBOP Swimmer in the Women's Open 400m Medley event at the Regional LC Championships.

BAY OF PLENTY MEDLEY CUP

To be awarded annually to the first SBOP Swimmer in the Men's Open 400m Medley event at the Regional LC Championships.

HARRIS FAMILY TROPHY

To be awarded annually to the first SBOP Swimmer in the Men's Open 200m Butterfly event at the Regional LC Championships.

CAGE FAMILY TROPHY

To be awarded annually to the first SBOP Swimmer in the Women's Open 200m Butterfly event at the Regional LC Championships.

TOM MUIR TROPHY

To be contested annually. The form of competition is to be decided upon from time to time by the Board. The trophy is currently awarded to the club gaining the most points in the Regional 800m and 1500m Championship events. Points are awarded on the basis of 11,8,6,5,4,3,2,1 for each age group in the Finals.

SIMON PAINTON MEMORIAL TROPHY

To be awarded annually to the club gaining the most points in the 50 metre age group events at the Regional LC Championships. Points will be awarded on the basis of 11,8,6,5,4,3,2,1 for each age group. Points will not be awarded for Open events.

THE PRESIDENTS TROPHY

To be awarded annually to the SBOP Swimmer who breaks a Bay of Plenty LC Championship Record by the greatest percentage record break.

BEST JUNIOR PERFORMANCE TROPHY

To be awarded annually, on the FINA points system, for the most outstanding individual performance by a swimmer in the 12yrs and under age-groups at the Regional LC Championships.

JOHN HARE RECORDS TROPHY

To be awarded annually to the swimmer who breaks most SBOP Records in the current season.

BALLYMENA TROPHY

To be awarded annually to the SBOP swimmer, or swimmers, who breaks a New Zealand swimming record (Age Groups or Open) during the current season. Held jointly, if necessary.

CULLYHANA TROPHY

The swimmer must be registered with SBOP as well as being a member of the NZ Paraplegic and Physically Disabled Federation. The swimmer must take part in both Swimming Club and Parafed Meets. The trophy is to be awarded annually to the swimmer or swimmers who break a Parafed NZ Record during the current season. Held jointly, if necessary.

STEVE HUGHES TROPHY

To be awarded annually, on the FINA points system, for the most outstanding individual performance by a swimmer at the Rising Stars Meet.

RISING STARS TROPHY

To be awarded annually to the highest scoring club at the Rising Stars Meet. Points shall be awarded as follows: 1st=10pts. 2nd=7pts. 3rd=4pts. 4th=1pt.

ENID WORDSWORTH TROPHY

To be awarded annually to the first SBOP swimmer in the Women's Open 800m Freestyle event at the Regional SC Championships

ARMSTRONG FAMILY TROPHY

To be awarded annually to the first SBOP swimmer in the Men's Open 800m Freestyle event at the Regional SC Championships

YOUNG, READ & WOUDBERG TROPHY

To be awarded annually to the first SBOP swimmer in the Women's Open 200m Butterfly event at the Regional SC Championships

THE FLYING DUTCHMAN TROPHY

To be awarded annually to the first SBOP swimmer in the Men's Open 200m Butterfly event at the Regional SC Championships.

STEWART FAMILY TROPHY

To be awarded annually to the first SBOP swimmer in the Women's Open 1500m Freestyle event at the Regional SC Championships.

KEEHAN FAMILY TROPHY

To be awarded annually to the first SBOP swimmer in the Men's Open 1500m Freestyle event at the Regional SC Championships.

BENSEMAN FAMILY TROPHY

To be awarded annually to the first SBOP swimmer in the Women's Open 400m Medley event at the Regional SC Championships.

THE DELANEY FAMILY TROPHY

To be awarded annually to the first SBOP swimmer in the Men's Open 400m Medley event at the Regional SC Championships.

JEFFS FAMILY TROPHIES

A pair of trophies to be awarded annually to the winners of the 50-50 Relay held at the Regional SC Championships. The contest to be an open relay for teams of two swimmers, 1 female and 1 male, who shall be members of any club affiliated to SNZ, but not necessarily of the same club. Each to swim 50 metres Freestyle, the male to lead.

LOCHNESS TROPHIES

To be awarded annually to the first boy and girl swimmer in the SBOP Open Water Championships.

9.6 **The following SBOP Relay Trophies are available for competition:**

FRANK MARTINOVICH MEMORIAL TROPHY

To be competed for annually at the Regional Relay Championships by club teams consisting of four swimmers, males or females aged 12 or 13 or 14 years. The contest shall be a Medley relay, each competitor swimming one (1) lap.

HUGHES RELAY TROPHY

To be competed for annually at the Regional Relay Championships by club teams consisting of four females 10 or 11 years. The contest shall be a Medley relay, each competitor swimming one (1) lap.

LIFE MEMBERS TROPHY

To be competed for annually at the Regional Relay Championships by club teams consisting of four swimmers, 2 males and 2 females aged 9 years and under. The contest shall be a Freestyle relay, each competitor swimming one (1) lap.

"BUNNY" NISBET RELAY TROPHY

To be competed for annually at the Regional Relay Championships by club teams consisting of four males of any age. The contest shall be a Medley relay, each competitor swimming two (2) laps.

GREERTON SHIELD RELAY TROPHY

To be competed for annually at the Regional Relay Championships by club teams consisting of four females of any age. The contest shall be a Medley relay, each competitor swimming two (2) laps.

KAWERAU JUNIOR CUP RELAY TROPHY

To be competed for annually at the Regional Relay Championships by club teams consisting of four males aged 10 or 11 years. The contest shall be a Freestyle relay, each competitor swimming one (1) lap.

MIKAERE SHIELD

To be competed for annually at the Regional Relay Championships by club teams consisting of six swimmers, a female and male in each age group; 13 years and under, 14 or 15 years and 16 years and over. The contest shall be a Freestyle relay, each competitor swimming one (1) lap.

ARAWA CUP RELAY TROPHY

To be competed for annually at the Regional Relay Championships by club teams consisting of four females aged 10 or 11 years. The contest shall be a Freestyle relay, each competitor swimming one (1) lap.

ALAN AND PETER BONNER MEMORIAL TROPHY

To be competed for annually at the Regional Relay Championships by club teams consisting of six swimmers, males or females aged 12 or 13 or 14 years. The contest shall be a Freestyle relay, each competitor swimming one (1) lap.

KAWERAU RELAY TROPHY

To be competed for annually at the Regional Relay Championships by club teams consisting of four swimmers, 2 males and 2 females, aged 12 years and over. The contest shall be a Freestyle relay, each competitor swimming two (2) laps.

BAART FAMILY CUP RELAY TROPHY

To be competed for annually at the Regional Relay Championships by club teams consisting of four males, aged 10 or 11 years. The contest shall be a Medley relay, each competitor swimming one (1) lap.

TOM MUIR RELAY CUP

To be competed for annually at the Regional Relay Championships by club teams consisting of four swimmers, 2 males and 2 females aged 9 years and under. The contest shall be a Medley Relay, each competitor swimming one (1) lap.

BEAZLEY HOMES CUP

To be competed for annually at the Regional Relay Championships by club teams consisting of four swimmers, males or females, any age. The contest shall be a Medley relay, each competitor swimming one (1) lap.

JIM GARDENER TROPHY

To be competed for annually at the Regional Relay Championships by club teams consisting of ten swimmers, 5 males and 5 females, one from each of the following age groups: 9/u, 10 or 11, 12 or 13, 14 or 15, 16/over. The contest shall be a Freestyle relay, each competitor swimming one (1) lap.

ROTORUA AQUATIC SPORTS RELAY TROPHY

To be competed for annually at the Regional Relay Championships by club teams consisting of four swimmers, males or females, 30 years of age or over and registered with SNZ. Only one registered Master swimmer per team. The contest shall be a Freestyle relay, each competitor swimming one (1) lap.

GLADESVILLE TROPHY

To be competed for annually at the Regional Relay Championships by club teams. Clubs may swim a maximum of two teams in any relay event final and gain points towards the Gladesville Trophy. Composite teams may also swim at the Relay Championships and gain points but cannot win the Gladesville Trophy. Points shall be allocated for the finals according to pool size (i.e. number of lanes) – 11,8,6,5,4,3,2,1. The club gaining the most points overall in the Relay Championship events shall be the winner of the Trophy.

JOAN NISBET TROPHY

The Joan Nisbet Trophy shall be awarded to the club who is the runner-up to the winner of the Gladesville Trophy.

9.7 Trophies for Inter Regional Competition:**ATHOL GARLIC TROPHY**

To be competed for annually between SBOP and Auckland.

BARRY SHIELD

To be competed for annually between SBOP and Waikato.

TOM SAVAGE TROPHY

To be competed for annually between SBOP and Counties.

REX MOORE TROPHY

To be awarded annually to the Region that is the overall winner of the Northern Region Swim Meet.

Regulation 10: MEDALS AND AWARDS

- 10.1. The prize for first, second and third place in any event of the SBOP Championships (except SBOP Relay's) and SBOP Open Water Championships shall be a medal of a design approved by the Board. When any SBOP Championships are merged into combined Championships with other regions, medals shall be awarded to 1st, 2nd and 3rd places in all events without regard to which regions the place getters represent.

- 10.2 The Swim Committee may, subject to the prior approval of the Board make other awards for competitors at Championships.
- 10.3 Awards will be given for:
New Zealand Recorder Breakers
Bay of Plenty Record Breakers
Parafed New Zealand Records
all as drafted, as approved by the Board.

Regulation 11: MATTERS NOT PROVIDED FOR

If any question shall arise concerning any matter not provided for in these Regulations, the Board, whose decision shall be final, shall decide the same.

Regulation 12: REGIONAL MONOGRAM

All registered and financial members of the Region may wear the Regional monogram.

Regulation 13: CLUB COLOURS

13.1 All clubs shall register their colours with the Administration Officer. Clubs' colours shall be subject to approval by the Board

13.2 Approved club colours are:

Aquatx Rotorua	Orange & White & Navy Blue
Arawai Rotorua	Black & Purple & White
Greerton	Black & Gold
Katikati	White & Navy Blue
Kawerau	Scarlet & White
Mt Maunganui	Blue & Green & Pink
Otumoetai	Green & Gold
Papamoa	Blue & Orange
Taupo	Blue & Green
Tauranga	Blue & Gold
Te Puke	Blue & Red
Whakatane	Royal Blue & Silver Grey

Regulation 14: OFFICIALS UNIFORM

At fixtures held within the Region, Starters, IOTs and Timekeepers shall be permitted to wear black, or white pants/skirts with white shirts/tops. Referees and Judges of Stroke are required to wear white pants/skirts with white shirts/tops.

Regulation 15: AMENDMENTS TO REGULATIONS

The Board may adopt, amend or rescind regulations pursuant to the authority vested in it and in accordance with Rule 14.2 of The Constitution of SBOP.

INDEX

<u>RULES</u>	<u>No.</u>	<u>Page</u>	<u>REGULATIONS</u>	<u>No.</u>	<u>Page</u>
GENERAL			GENERAL		
Colours.....	4	1	Amendments.....	15	18
Common Seal.....	34	9	Club Colours.....	13	18
Definitions.....	2	1	Definitions.....	1	10
Name.....	1	1	Matters not provided for.....	11	18
Objects.....	5	1	Uniforms.....	14	18
Pecuniary Advantage	31	9	COMPETITIONS		
Powers.....	6	2	Championships.....	5	11
Region.....	3	1	Local.....	4	10
Winding-up.....	32	9	National.....	2	10
			Team Selection.....	7	12
ADMINISTRATION			Travel.....	3	10
Board: Composition.....	13	4	ELIGIBILITY TO COMPETE.....	6	12
Election.....	25	7	RECORDS		
Meetings & Voting.....	15	4	Championship.....	5	11
Powers of Board.....	14	4	SBOP.....	8	12
Financial.....	16	5	TROPHIES		
Officers & Duties.....	13	4	Awarded.....	9	13
CLUBS			Contested.....	9	14
Annual Returns.....	19	5	Championship Relays.....	9	16
Affiliation/Duties/Disaffiliation...	10	3	Inter-Region.....	9	17
Responsibility.....	12	3	MEDALS / AWARDS.....	10	17
Termination.....	11	3	MONOGRAMS.....	12	18
MEMBERS					
Definition/Suspension.....	7	2			
Fees.....	12	3			
Termination.....	9	2			
Transfers.....	8	2			
DISCIPLINARY					
Action.....	17	5			
Appeals.....	18	5			
GENERAL MEETINGS					
Meetings: Annual.....	25	6			
Special.....	26	7			
Delegates.....	28	8			
Notices.....	24	6			
Proxies.....	23	6			
Quorum.....	21	6			
Representation.....	20	6			
Voting.....	22	6			
AMENDMENTS					
Alteration to Rules.....	27	7			
Alteration to Regulations.....	14	4			
AWARDS					
Awards Committee.....	29	8			
Criteria.....	30	8			
RECORDS					
Eligibility.....	33	9			

